

minutes

St. Paul's Episcopal Vestry Meeting	
13 December 2022	6:30 PM
	Zoom
Meeting called by	The Rev. Kurt Wiesner
Type of meeting	Regularly scheduled Vestry
Facilitator	Kurt
Note taker	Russ Pack
Attendees	Kurt Wiesner, Peggy McCray, Melissa Wank, Linda Roth, Kelly Smith, Geoff Ellis, Will Grua, Steffi Ortman, Kim Pilger, Lori Morris, Herman Beck, Jon Anisko, Marshall Wright, Philip Baese, Russ Pack Excused - Kristy Muday
Agenda Item 1: Financials	
	Melissa
Executive Summary and Discussion	<ol style="list-style-type: none"> 1. November income was lower than expected. We forecasted \$16,000 in income and came in at \$12,505. Our cash position dropped to \$32,919. Although it appears we will be positive cash over \$19,000 at the end of December - we have \$20,058.23 in savings for the repairs (insurance proceeds) and the sabbatical expense. The balance sheet shows a negative cash position in the operating account. We averted an overdraft in the account on December 5th by transferring \$10,000 from the money market to the operating account. Additional deposits were made on December 6th, but some were pre-pledges for 2023. 2. The Treasurer recommended that the Vestry take \$15,000 from the Line of Credit as soon as possible and additionally take the allowable 3.5% out of the Endowment early in 2023 to pay off the Line of Credit (by the same amount) rather than in February. The withdrawal is recommended to be \$66,000. Motion: Lori moved and Geoff seconded that the above recommendation be approved. Discussion: Melissa reported that we are currently only paying \$100 per month towards the amount we have taken from the Letter of Credit (essentially an interest-only payment). That amount will necessarily increase if we increase the amount we take from the Line of Credit. Vote: All voted in favor of the motion. Motion passed. 3. The music budget is now over-budget by (\$3,818) for the regular budget and (\$7,860) for the 9:30 AM service. The increase in the 9:30 service was for October payments where checks were cashed in November. Also, \$1,260 in Christmas Eve music was moved from November (when paid) to December expenses. The offset is the credit in Accounts Payable. 4. Both the Endowment and the Trust improved in November, increasing by \$101,750.35 for the Endowment and \$13,440.60 for the Trust.

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	5. The Budget will require Vestry approval on January 10, with subsequent presentation during the January 29 Annual Meeting.
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Agenda Item 2 - General Discussion Items	
	Kurt
Discussion	<ol style="list-style-type: none">1. The Godly Play curriculum is being held each week in Room 204 and seems to be working well. Kurt will meet with the classroom instructors and others after week 3 to evaluate the program and consider how better to include the older children. The Cathedral Church and St. James are also using the same curriculum and materials, and consequently we are working towards sharing those materials to lessen expenses.2. The Longest Night service will be held December 21, with details in Constant Contact.3. A Lay Eucharistic Minister (LEM) training session is being scheduled using a Zoom platform. The Bishop is working with all Diocesan clergy to assess training and licensing of the LEMs, particularly discussing special circumstance services. As a side note, 6 congregations in the Diocese are currently without a priest.4. Kurt will be meeting this week with the 3 musicians he has selected for the Music Program, and will discuss schedules, expectations, and ability to work together. All 3 are organists, with 1 of the 3 being the primary organist/Choir Director.

Agenda Item 3 - Executive Session (Personnel Matters)	
	<p>Melissa moved and Will seconded that the meeting be moved to an Executive Session to discuss personnel matters. The motion carried unanimously.</p> <p>[Moved to Executive Session]</p> <p>Peggy moved and Geoff seconded to move from an Executive Session to the open Vestry session. The motion carried unanimously.</p>

The meeting adjourned at 8:15 PM