

minutes

Summary Minutes – Vestry Meeting St. Paul’s Episcopal Church		
Tuesday, 10 Nov 2020	6:30 PM	Zoom
Meeting called by	Kurt Wiesner+	
Type of meeting	Regularly Scheduled Vestry	
Facilitator	Kurt Wiesner+	
Note taker	Russ Pack	
Attendees	Kurt Wiesner+, Kristy Muday, Melissa Wank, Sarabeth Clevenger, Kristin Madden, Barbara Greenlee, Dianne Franz, Danielle Lankford, Christopher Puckett, Herman Beck, Marshall Wright, Steve Jacobson, Russ Pack. Excused: John Sheaffer, Joel Deaton	

Agenda Item 1 – Treasurer’s Report	
	Melissa Wank
	Melissa presented a financial report with the following notes: 1) Payment received for water damage caused by janitorial contractor; 2) Plate offering shows continued decline because of no in-person meetings; 3) Dual budgets being prepared because of uncertainty about resuming in-person meetings.

Agenda Item 2 - Reflection	
	Kurt Wiesner+
	Kurt+ led the group in a reflection and discussion.

Agenda Item 3 – Approval of Minutes from 13 Oct 2020 Vestry Meeting	
	Sarabeth Clevenger
	Kristin moved and Marshall seconded that the minutes be approved as corrected. Approved with one abstention (Kristy who was not present at the 13 Oct meeting).

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Agenda Item 4.A – Subcommittee Report for Stewardship	
	Danielle Lankford
	Danielle reported the following: 1) Stewardship letter has been mailed; 2) Stewardship video is completed and ready to be uploaded to our platforms.

Agenda Item 4.B – Subcommittee Report for Communications	
	Kristin Madden
	Kristin reported the following: 1) Team met on 4 Nov; 2) Kim Pilger has joined the team to work on analytics; 3) Selma is coordinating parish-wide communications; 4) Next meeting scheduled for 2 Dec at 6 PM

Agenda Item 4.C – Subcommittee Report for Leadership	
	Kristy Muday
	Kristy reported the following: 1) Vestry job description completed and provided to Vestry members; 2) A clergy/staff evaluation form has been drafted. Kurt+ reported that Call for Vestry Nominations is being distributed.

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Agenda Item 4.D – Subcommittee Report for Newcomers	
	Barbara Greenlee
	Barbara reported the following: 1) The Team's plan should be ready by January; 2) Contacts are continuing with Newcomers; 3) Several Enquirers have come out of the Gratitude Group; 4) Small Group Zoom meetings are proceeding well.

Agenda Item 4.E – Subcommittee Report for Social	
	Dianne Franz
	Dianne reported the following: 1) Fellowship Dinners are working well using Zoom; 2) A total of 18 people are involved with mailing cards to parishioners; 3) Cards for Thanksgiving will be ready by Monday; 4) Christmas cards will be sent to everyone on our parish list.

Agenda Item 4.F – Subcommittee Report for Children and Youth	
	Russ Pack
	Russ reported the following: 1) Thank you to Herman and to Selma for coordinating the pumpkin carving event; 2) Zoom meeting scheduled for 12 Nov to discuss Advent; 3) Advent Wreath making activity by Zoom scheduled for 29 Nov.
	Kurt+ reported the following: 1) A virtual GO meeting was held this past Monday; 2) We are beginning to develop Christmas activity plans and supplemental worship for children.

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Agenda Item 4.G - FFA	
	Kurt+ on behalf of John Sheaffer
	Kurt+ reported the following: 1) FFA report was submitted by email to Vestry members; 2) The gas “leak” in the stove was determined not to be a leak but instead a mis-use of the stove; 3) The 2 nd floor flooring is scheduled to be replaced at the end of January; 4) The 2 nd floor restroom repairs were completed 3 Nov; 5) Two demolition bids have been received for the north properties with two additional bids anticipated; 6) Culp Construction is assisting us in finding qualified contractors to repair the slate roof; 7) The elevator annual inspection/maintenance was completed; 8) Coffee maker is scheduled for preventive maintenance 20 Dec.

Agenda Item 4. H – Other Business	
	Kurt+
	Kurt+ reported the following: 1) One of the preschool teachers has tested positive for COVID. All protocols were quickly and effectively implemented. No other teachers or students have had positive tests as of today; 2) Kristin asked Kurt+ about follow up from the last related incident. Kurt+ will send the Vestry a copy of Rhonda’s response. 3) Ashley Gurling is a postulant from the Church of the Resurrection in Centerville. She may be placed here at St. Paul’s although formal approval from COM has not yet occurred.

Kristin Madden offered a closing prayer. The meeting adjourned at 8:15 PM