

St. Paul's Episcopal Church – SLC

Vestry Meeting

October 8, 2019

1 - Members present:

Kurt Wiesner, Rector	Melissa Wank
Christian Larsen	Kristin Madden
John Sheaffer	Russ Pack
Joel Deaton	Kristy Muday
Danielle Lankford	David Reed
Barbara Greenlee	Colt Smith
Peter Christie	Katherine Zavodni

Members absent:

Dianne Franz	Marty Stolz
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2 - Kurt opened the meeting at 6:30 pm with a meditation used at the clergy conference.

3 - Melissa Wank explained the financial statements for September 2019.

The net proceeds from the sale of the donated condo are presented on the balance sheet under the Blue Edge endowment and trust funds. The net proceeds were actually transferred to Blue Edge on October 7.

Account 5308 (worship expense) is significantly higher than budget and the prior year actual. Melissa emailed detail of Account 5308 to Vestry members on October 10.

Melissa will meet with Preschool Director Rhonda Dossett on October 10 to determine the percentage of expenses that Preschool will be charged for in 2020. Preschool is currently charged 23 percent of allocable expenses based on square footage. Square footage used by Preschool has increased since last calculation.

4 – Russ Pack presented the **Stewardship Committee** report.

Oktoberfest is on October 18. Pledge letter and cards will be mailed on October 19. Kurt's October 19-20 sermon will be on stewardship. Speakers on succeeding 4 weekends will address specific topics.

It was suggested that the Growing Our Faith Through Gratitude theme of the stewardship emphasis be used as a parish theme for 2020.

5 – John Sheaffer and Kurt Wiesner gave the **FFA** report.

Some of the FFA and a McNeil Engineering representative are scheduled to meet with City Planning and their department on October 17 to present the plans for teardown of the houses and creation of parking spaces and a community garden. Some things on the current drawing will likely be changed. The Planning staff will make recommendation to the Planning Commission. FFA hopes to have support by the end of the meeting with the Planning Commission staff.

The Parking/Community Garden is a special project and will not be included in the 2020 budget. There is no estimate of the dollar amount until after the October 17 meeting. No decision has been made as to how costs are to be funded. Use of Trust funds or a Capital Campaign were mentioned as possibilities.

Peter Christie suggested that some of the woodwork from the houses could be salvaged. Habitat for Humanity was suggested as a potential user of some materials. Minimal material going to landfill is the goal.

FFA will meet on October 29 for the first look at the budget and consideration of exterior painting bids.

6 – Kurt and Colt Smith met about **Communications**. Minor changes are being made to the website to make it more user friendly.

There will be double coverage on social media and other types of communications.

Colt Smith will be in charge of the website. Website updates are due by the 10th of each month. Selma is the contact for ministries to send website updates. We need additional photos for the website. Photos should be sent to Selma.

Christian Larsen is in charge of the parish Facebook account. Parishioners should make their personal Facebook posts of any parish activities public so the posts can be shared on the parish Facebook account. It was mentioned that rsvp's are needed for events. Facebook "going" does not reserve a spot.

Instagram is the next tool to employ.

7 – David Reed gave the **Social Committee** report. Requiem reception is Sunday, November 3. Lessons and Carols reception is Sunday, December 8. Volunteers are needed for setup, food, and cleanup. Vestry members were asked to send David a list of those who usually attend these events so the Social Committee can ask them for help.

Kristy Muday volunteered to provide refreshments for the Advent wreath making event.

8 – Kurt and Kathryn Zavodni gave the **Youth and Sunday School** report.

Following the 4th Sunday “Inclusive Children’s Sermon” Kurt asked the kids how they wanted to proceed. Kids wanted a change in venue so the next 4th Sunday sermon will be moved from the steps.

The October 20 3rd Sunday Family Eucharist will have guitar music for the first time.

Kurt and Kathryn thought that there was a “good beginning” to the new program.

9 – **MMR** has not met since the September 10 Vestry meeting. Vestry minutes need to be reviewed to determine what next steps are.

John Sheaffer described the Compensation Subcommittee procedures.

Peter Christie and Kristy Muday will assist John in the Rector’s review.

Kurt will review Selma and Charles (during the week after the Requiem)

Kurt and Selma will conduct Cliff’s review.

Compensation changes will be recommended at the November Vestry meeting. Changes will be included in the 2020 budget.

10 – Other items:

- a. Rev. Traci Lind’s sermon and the forum she and Emily Ingalls presented were recorded. This will be put into podcast form for inclusion on the website. About a dozen people at the forum had some connection to dementia. Kurt would like to gather this group together to see what might be helpful to them. Kurt said there was an amazing response to Traci and Emily’s presentation at the Clergy Conference on October 7 & 8.

- b. Update on security issues:

Kristin Madden contacted the Police Department about sending a representative to talk to the Vestry. Subsequently, a representative from the Police department agreed to meet with the Vestry at the November 12 meeting.

Kurt met with the Dean of St. Mark’s to discuss mutual security issues.

Herman Beck and Selma have met about security cameras and other interior security issues.

- c. Trees have now been trimmed around church and parking lot.
- d. A new sign has been placed at the corner of 3rd South and 9th East.
- e. Upstairs carpet is severely damaged. Russ Pack and Rhonda Dossett (Preschool Director) will look at what needs to be done.

- f. Erin Saunders and Will Grua will perform the audit of 2018 financials in November.
- g. The Rev. Anne Campbell will lead an Advent quiet time on Saturday, December 7. Kurt announced that Anne will become the new pastor at St. Mark's Tower and Millcreek retirement communities in November.
- h. Eleven people from St. Paul's have registered for the Rooted in Jesus Conference in Atlanta on January 22 – 25, 2020. A Diocesan grant will pay for \$1,500 of each participant's expenses.

11 – The meeting was adjourned at 8:15 pm.

13 – Next Vestry meeting is November 12 from 6:30 -8:30 pm.

14 – Outstanding Vestry actions items: (Action is underway on all items, but none of the items has been completed.)

Continue process of designing and building parking lot and community garden along with demolition of houses.

Staff reviews.

Security measures for church.

MMR

Personnel reviews and compensation changes.

David L. Reed

Recording Clerk